



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

02 September 2025

DIVISION MEMORANDUM
No. **593** s. 2025

**ORGANIZATION OF WATER, SANITATION AND HYGIENE (WASH) IN SCHOOLS
(WINS) PROGRAM DIVISION TECHNICAL WORKING GROUP (TWG)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. Pursuant to DepEd Order No. 10, s. 2016, and in support of the integration of the WinS program with all health initiatives under Oplan Kalusugan sa DepEd, this Office constitutes a Division Technical Working Group (TWG) to support schools in maintaining and enhancing program standards. The TWG shall guide implementers for the promotion of correct hygiene and sanitation practices among school children and set the standards for clean environment in and around schools to keep learners safe and healthy.
2. In view of this, the Division Technical Working Group (TWG) is hereby constituted, with its members and corresponding general terms of reference outlined as follows:


**WATER, SANITATION AND HYGIENE (WASH) IN SCHOOLS (WinS) PROGRAM
DIVISION TECHNICAL WORKING GROUP (TWG)**

Overall Chairperson: Celedonio B. Balderas Jr. – Schools Division
Superintendent

Co-Chairperson: Herbert D. Perez – Assistant Schools Division
Superintendent

Committee	Person/s In-Charge	Terms of Reference
Program Manager	Imelda C. Raymundo	- Oversee technical operations of the WinS program. Works with schools and coordinators to keep implementation consistent and effective.
Division WinS Focal Person	Lailani T. Omlas	- Ensures the efficient and effective implementation of the WinS program within the division.

Alternate WinS Focal Person/SBFP Focal Person	Mariles F. Contreras	<ul style="list-style-type: none"> - Assists the coordinator in managing WinS. Works closely with schools to gather and verify data. - Leads the School-Based Feeding Program. Coordinates with schools for timely and nutritious meal distribution, aligned with WinS health standards.
MEMBER:		-
SHNU Personnel-Dentist II/Officer in Charge	Jayne Paula T. Tulio	<ul style="list-style-type: none"> - Leads the school dental health program. Plans and coordinates oral health activities such as dental check-ups, preventive care, and oral hygiene education.
SHNU Personnel-Deworming Focal Person	Alelie A. Padillo	<ul style="list-style-type: none"> - Oversees the school-based deworming program. Coordinates with health workers and schools for safe and effective deworming activities.
EPS-MAPEH	Sherwin C. Quesea	<ul style="list-style-type: none"> - Integrates the WinS program into the curriculum and instruction of the schools
SEPS M&E	Montano L. Agudilla Jr.	<ul style="list-style-type: none"> - Monitors and reports on the progress of the WinS program by collecting and reviewing data, identifying strengths and gaps, and recommending actions to improve implementation and outcomes.
Technical Assistant III Engineer II	Jaypee A. Escobar	<ul style="list-style-type: none"> - Checks and advises on the repair or improvement of school water and sanitation facilities.
IT Officer I	Mark Bryan F. Valencia	<ul style="list-style-type: none"> - Handles the online submission and troubleshooting of WinS reports.
EPS II- Social Mobilization	Joan Kathleen M. Talabong	<ul style="list-style-type: none"> - Connects with LGUs, NGOs, and other groups to support WinS. Leads advocacy and awareness activities.
Planning Officer III	Marife R. Lagar	<ul style="list-style-type: none"> - Oversee LIS WinS OMS. Collects, reviews, and analyzes WinS data. Prepares reports for planning and decision-making.
PDO II-DRRM Focal Person	Ariel C. Cabuyao	<ul style="list-style-type: none"> - Makes sure WinS is part of school safety and disaster plans. Guides schools on keeping facilities safe during emergencies.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl: None

Reference: DepEd Order No. 10, s. 2016

To be indicated in the Perpetual Index
under the following subjects:

POLICY
PROGRAMS
TECHNICAL COMMITTEE

SGOD- organization of water, sanitation and hygiene (wash) in schools (wins) program division technical working group (twg)
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